

Have you ever taken courses at Hubbard College of Administration International before?

No  Yes If so, when? .....

## Biographical Information

Legal Name: .....  
Last Maiden First Middle

Prefer to be called: .....  
Nickname

Previous name(s), if any: .....

Mailing address (if different) effective until: .....  
Date

.....  
Number Street/PO Box

.....  
City State/Country Zip Code

.....  
Telephone Fax E-mail

### Permanent Address: (Foreign Students must fill in foreign address)

.....  
Number Street/PO Box

.....  
City State/Country Zip Code

US Social Security Number: ..... US Drivers License# ..... State License Issued .....

Birth Date: ..... Country of Birth .....  
Month/Day/Year

- Citizenship:  United States  
 U.S. Permanent Resident/Non-U.S. Citizen  
 Non Immigration Student Visa Applicant

Country of Citizenship: .....

Your native language, if other than English: .....

Language spoke at home, if other than English: .....

## THE FOLLOWING QUESTION IS OPTIONAL

PREDOMINANT ETHNIC BACKGROUND HUBBARD COLLEGE OF ADMINISTRATION INTERNATIONAL IS REQUIRED BY THE FEDERAL GOVERNMENT TO REPORT ETHNIC BACKGROUND INFORMATION ANNUALLY.

How would you describe yourself? Please check one only.

- African - American (non-Hispanic)       Native American  
 Asian/Pacific Islander                       Hispanic  
 White (Non-Hispanic)

- Married       Single       Divorced       Separated       Widowed

Number of Children: ..... U.S.A. Veteran:     Yes     No

U.S. Citizen:     Yes     No      Permanent Resident:     Yes     No

Visa:     Yes     No      Sex:     Female     Male

## TRANSPORTATION

- Public       Car       Walk

## EDUCATION

High School Diploma:     Yes       No

Name of School: .....

College/University:    1     2     3     4

Degree: .....

Graduate/Professional :    1     2     3     4

Degree: .....

## SPECIAL SKILLS

If you did not graduate from high school, do you have a GED?     Yes     No

Have you ever used financial aid for educational purposes?     Yes     No

## EMPLOYMENT

Employer: ..... Address: .....

Length of Service: ..... Hours: .....

Work Performed: .....

Why are you considering a career in management or administration?

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Do you have any practical experience in management or administration?

If yes, describe:

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What other schools have you investigated?

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Have you ever applied for or received financial assistance?

Explain:

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Foreign Student in Need of Student Visa (Only)

How will you pay for your tuition and have living expenses while in the United States training?

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Foreign Student in Need of Student Visa (Only)

Can you show documentation to prove that you will be able to pay all expenses incurred while studying in the United States.

Yes  No

Who do you look to for support in making this decision?

Employer  Parents  Spouse  Other

What obstacles, if any, could stand in the way of your attending Hubbard College of Administration International if you should be accepted?

Transportation  Available Hours  Child Care  
 Vacation Interruption  Prior Commitment  Parent/Spouse Support  
 Other (Please Explain)

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What are your goals that Hubbard College of Administration International can help you achieve?

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Notes:

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If family members have attended Hubbard College of Administration International, please list names, years of attendance and relationship to you.

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### Optional Questions

In order to assist us in meeting your individual needs, we request the following information.

A. Do you have a learning disorder that has been verified professionally?

Yes       No      If yes, please explain:

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B. Are you physically challenged?

Yes       No      If yes, please explain:

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## EXTRACURRICULAR ACTIVITIES

Please attach the following information that you feel is relevant.

- **List your principal work, community, and family activities in the order of their interest to you. Include specific events and/or major accomplishments.**
- **Work Experience**  
List all jobs (including summer employment) you have held during the past three years. Include the nature of the work, employer, dates of employment and number of hours per week.
- **Special Honors and Awards** list any special honors or awards you have received during the past three years.

All applicants must sign here

I certify that the information contained on this form is accurate and true. I understand that all materials pertaining to my application become the property of Hubbard College of Administration. I agree to abide by the rules and regulations of Hubbard College of Administration International and to meet all financial obligations.

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Signature

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Date

**Reminder: Be sure to photo copy this form before mailing. Please send this form and the appropriate application fee to Hubbard College of Administration International.**

**Note: Changes are effected from time to time in the general regulations and in the academic requirements. There are, of course, established procedures for making such changes, which protect the individual student's interests and the integrity of the school. A curriculum or graduation requirement, when altered, is not made retroactive unless the alteration is to the student's advantage and can be accomplished within the span of time normally required for graduation.**

**Hubbard College of Administration International admits students of any race, color, creed, sex, handicap, national and ethnic origin to all rights, privileges, programs and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, creed, sex, handicap, national, or ethnic origin in administration of its educational policies, admission policies or other school administrative programs.**

## **HUBBARD COLLEGE OF ADMINISTRATION INTERNATIONAL**

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